

Draft Minutes of CeRTNA Board of Directors Special Meeting Notice and Agenda
Modified: 10/10/2025

Board of Directors

Sheri Thomas, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

Santa Cruz County Recorder's Office

701 Ocean Street
Redwood Conference Room, 5th Floor
Santa Cruz, CA 95060

CeRTNA Staff

Richard Sherman, CeRTNA Executive Director
Greg Dapkus, CeRTNA Technical Director
Karina Moreno, CeRTNA Business Manager, Kern County
Nubia Goldstein, White Brenner LLP, CeRTNA General Counsel

PUBLIC SESSION

9:00 A.M. - CONVENE MEETING OF THE BOARD OF DIRECTORS

Call to order- The meeting was called to order by Alternate Chair Carol Sutherland @ 9:01 am.

Board of Directors Roll Call

Carol Sutherland, Alternate Chair, Santa Cruz County
Laura Avila, Vice Chair, Kern County
Catrina Christensen, Alternate Member, El Dorado County

Presentation of the Agenda- None

Public Comment- None

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon at one time under **ACTION ON CONSENT CALENDAR** unless the Board directs that an item be held for further discussion under **DEFERRED ITEMS**. Persons wishing to address consent items or have them held for further discussion, continued, or taken off calendar, should address the Board under **ACTION ON CONSENT CALENDAR**.

Action on consent calendar- No items

Deferred items- No items

DISCUSSION CALENDAR

General Administration

Review and Approve minutes from previous meeting.

Regular Meeting 07/16/2025

A motion was made by Vice Chair Avila to approve minutes from the Regular Meeting 7/16/2025. The motion was seconded by Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado - Aye

Kern County – Aye

Adopt date, hour, and place of next regular Board meeting.

Wednesday, 01/21/2026 – 9:00 am – Santa Cruz County Recorder

A motion was made by Vice Chair Avila to adopt a new date and location on 1/14/2026 in Kern County to replace the 1/21/26 regular meeting, location to be held in the Kern County Recorder office, Wednesday, 1/14/2026 at 9:00am. The motion was seconded Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

Kern County – Aye

El Dorado - Aye

Status of employment vacancies and retention efforts in accordance with AB 2561.

- Current Vacancies = None
- CeRTNA provides a flexible work environment with growth opportunities and a work-life balance in a culture of trust.

Management

Review and Receive CeRTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

A motion was made by Alternate Member Christensen to receive the CeRTNA Financial Activity Reports. The motion was seconded by Vice Chair Avila, the roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye

El Dorado - Aye

Kern County – Aye

Review and Adopt Resolution 25-005 of the Board of Directors of the California Electronic Recording Transaction Network Authority Amending Bylaws to Reflect Amendment of the Frequency of the Board of Directors Meetings - Richard Sherman, CeRTNA Executive Director

No motion was made to adopt Resolution 25-005 to amend the Bylaws.

Review and Approve Amended Bylaws - Richard Sherman, CeRTNA Executive Director
No motion was made therefore meetings will remain on the 2nd Wednesday of the meeting month.

Report on ERDS implementation process – Richard Sherman, CeRTNA Executive Director
and Greg Dapkus, CeRTNA Technical Director

Alameda County – Client
G2G – Live
ERDS – Live

Alpine County – Client
G2G – 2025
ERDS – 2025-Moving Forward with MOUs and Grant Application

Butte County – Client
G2G – Live
ERDS – Live

Calaveras County – Client
G2G – Live
ERDS – Live

Colusa County
G2G – 2025-26
ERDS – 2025-26 Grant Application Client, BOS APPROVAL

Del Norte County – Client
G2G – 2026-27
ERDS – 2025-27

EI Dorado County – Board of Directors
G2G – Live
ERDS – Live

Glenn County – Client
G2G – Live
ERDS –Live

Humboldt County – Client
G2G – Live
ERDS – Live

Inyo County – Client
G2G – 2024 In Progress
ERDS – Live

Kern County – Board of Directors
G2G – Live
ERDS – Live

Lake County – Client
G2G – 2026 Q1
ERDS – LIVE

Madera County – Client
G2G – Live
ERDS – Live

Mendocino – Client
G2G – 2025 - In Progress
ERDS – 2026 Q1 delayed by Special Election

Modoc County – Client
G2G – Live
ERDS – Live

Mono County - Client
G2G – Live
ERDS – Live

Monterey County – Client
G2G – Live
ERDS – Live

Napa County – Client
G2G – Live
ERDS – Live

Placer County – Client
G2G – Live
ERDS – Live

Plumas – Client
G2G – Live
ERDS – Live

Sacramento County – G2G Only
G2G – Live

San Francisco County - Client
G2G – Live
ERDS – Live

San Luis Obispo – Client
G2G – Live
ERDS – Live

Santa Cruz County – Board of Directors
G2G – Live
ERDS – Live

Siskiyou – Client
G2G – 2025-26
ERDS – 2025-26 On Agenda for 25-26

Sonoma County – Client
G2G - Live
ERDS – Live

Stanislaus – Client
G2G – Live
ERDS – Live

Tehama County – Client
G2G – Live
ERDS – Live

Tuolumne County – Client
G2G – Live
ERDS – Live

Yolo County – Client
G2G – Live
ERDS – Live

Yuba County – Client
G2G – Live
ERDS – Live

Update on G2G Submitters process – Greg Dapkus, CeRTNA Technical Director

- Employment Development Department (EDD)
- CA Department of Tax and Fee Administration (CDTFA)
- Franchise Tax Board (FTB)
- Department of Child Support Services (DCSS)
- Megabyte Systems

Continuing Business- None

New Business

- Partner Group Meeting Update - Richard Sherman, CeRTNA Executive Director
 - *Next meeting will be held on Feb 17th, 2026. Brian Pace asked for the submitters to be informed of the ability to submit multi-titles now in CeRTNA.*
- Certificate Vendor Move - Greg Dapkus, CeRTNA Technical Director
 - *Soon to come, new certs for tokens. Greg will inform all counties of the change before we go live.*
- CISA/CDT Updates - Greg Dapkus, CeRTNA Technical Director
- Pen Testing Results - Greg Dapkus, CeRTNA Technical Director
- Network Updates - Greg Dapkus, CeRTNA Technical Director
 - *Updated all new hardware, firewalls & switches.*

Board of Directors- None

Adjourn- 9:38am