

DRAFT Minutes of Proceedings for the **CERTNA Board of Directors**

Thursday, October 11, 2018

Page 1 of 4

Board of Directors

Stephen Vagnini, Chair, Monterey County
Sean Saldavia, Vice-Chair, Santa Cruz County
William Schultz, Member, El Dorado County
Paul Dictos, Member, Fresno County
Jon Lifquist, Member, Kern County
Barbara Levey, Member, Merced County
Bob Dutton, Member, San Bernardino County
Steve Bestolarides, Member, San Joaquin County
Gina Alcomendras, Member, Santa Clara County
Leslie Morgan, Member, Shasta County
Marc Tonnesen, Member, Solano County

CERTNA Board of Directors meeting was heard at the San Joaquin County Assessor-Recorder
44 N. San Joaquin Street, Ste. 260, Stockton CA 95202

CERTNA Staff:

Patrick Honny, CERTNA Executive Director, San Bernardino County
Brett Zamora, CERTNA Technical Director
Paula Pesut, CERTNA Secretary, Placer County
Travis Andreas, CERTNA Business Manager, Kern County

Off-Site Contributors (teleconference):

Robert Messinger, CERTNA Counsel, San Bernardino County

10:03 a.m. convened meeting of the CERTNA Board of Directors,

1. Call to order. The meeting was called to order by Chair Steve Vagnini
 - a. Board of Directors Roll Call

Present:

Board of Directors:

Alicia Sotelo, Alternate Chair, Monterey County
Carol Sutherland, Alternate Vice Chair, Santa Cruz County
William Schultz, Member, El Dorado County
Paul Dictos, Member, Fresno County
Brian Pace, Alternate Member, Kern County
Barbara Levey, Member, Merced County
Steve Bestolarides, Member, San Joaquin County
Wardell House, Alternate Member, Santa Clara County

2. Presentation of the Agenda - P. Honny
 - a. Item 7b pulled
3. Action on consent calendar – None
4. Deferred items – None
5. Public Comment - None
6. General Administration
 - a. Review and approve Addendum 10 to the CERTNA JPA adding Madera County as a Member of the CERTNA Board of Directors

- i. Recognize and seat Rebecca Martinez as the Madera County representative on the CERTNA Board of Directors

A motion to recognize and seat Rebecca Martinez was made by Member Schultz. The motion was seconded by Alternate Member Sutherland and carried unanimously.

- b. Review and approve minutes from the previous meeting.
The minutes from July 19, 2018 were reviewed

A motion to approve the minutes was made by Member Levey. The motion was seconded by Member Schultz and carried unanimously.

- c. Adopt a date, hour, and place of the next Board meeting.
 - i. Thursday, January 10, 2019 10:00 @ San Joaquin County

A motion was made by Alternate Member House to adopt the 1/10/19 meeting location, date and time as set out above. The motion was seconded by Alternate Member Sutherland and carried unanimously.

- d. Provide update on Calendar of Events – P. Pesut

- e. Final Accounting Report for 2018 Business and initial updates on 2019 Business Summit – P. Pesut

7. Management

- a. Review and receive financial reports
 - i. CERTNA Financial Activity Report – Presented by T. Andreas

A motion was made by Member Levey to receive the Financial Report. The motion was seconded by Member Schultz and carried unanimously.

- b. Review and Approve Modoc County Grant application and Standard Agreement 2018-2019-01 in the amount of \$6,128.29 – P. Honny
 - i. Item pulled

- c. Review and Approve Agreement for General Counsel Legal Services with Churchwell White LLP – P. Honny / R. Messinger

A motion was made by Member Dictos to approve Agreement with Churchwell White LLP. The motion was seconded by Member Schultz and carried unanimously.

- d. Ratify Amendment to the Audit Services Contract with MGO – P. Honny

A motion was made by Member Dictos to ratify Amendment to Audit Services Contract. The motion was seconded by Member Schultz and carried unanimously.

- e. Report on ERDS and G2G implementation process – P. Honny
 - i. Butte County – Client
 1. G2G – Live
 2. ERDS – Live
 - ii. Calaveras County - 2019
 - iii. Contra Costa County - Client
 1. G2G – Live
 2. ERDS – Live
 - iv. El Dorado County – Board of Directors
 1. G2G – Live

2. ERDS – Live
- v. Fresno County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- vi. Imperial County - 2019
- vii. Kern County – Board of Directors
 1. G2G – Live
 2. ERDS - Live
- viii. Madera – Board of Directors
 1. G2G – 2019
 2. ERDS - 2019
- ix. Merced County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- x. Modoc County – Client
 1. G2G – 2019
 2. ERDS - 2019
- xi. Mono County - Client
 1. G2G – Live
 2. ERDS – Live
- xii. Monterey County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xiii. Napa County – Client
 1. G2G – Live
 2. ERDS – Live
- xiv. Placer County – Client
 1. G2G – Live
 2. ERDS – Live
- xv. Plumas - 2019
- xvi. Sacramento County – G2G
 1. G2G – Live
- xvii. San Bernardino County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xviii. San Francisco County - Client
 1. G2G - Live
 2. ERDS – Live
- xix. San Joaquin County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xx. San Luis Obispo – Client
 1. G2G – Live
 2. ERDS – Live
- xxi. Santa Clara County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xxii. Santa Cruz County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xxiii. Shasta – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xxiv. Solano County – Board of Directors
 1. G2G – Live
 2. ERDS – Live
- xxv. Sonoma County - Client
 1. G2G - Live
 2. ERDS – Live
- xxvi. Sutter County - Client

1. 1. G2G – Live
- xxvii. Tehama County – Client
 1. G2G – Live
 2. ERDS – Live
- xxviii. Tuolumne County – 2019
- xxix. Yuba County – 2019
- f. Update on G2G Submitters – Various
 - i. Employment Development Department (EDD)
 1. Live
 - ii. California Department of Tax and Finance Authority (CDTFA)
 1. Live
 - iii. Franchise Tax Board (FTB)
 1. Live
 - iv. Department of Child Support Services (DCSS) – P. Honny
 1. Live
 - v. Megabyte Systems – Update provided by P. Honny
 1. Tax Collector Interface (not a government agency)
 - a. Butte - Live
 - b. Merced - Live
 - c. Monterey - Live
 - d. Napa - Live
 - e. Placer County - Live
 - f. San Joaquin County – Live
 - g. Sonoma County - Live
 - h. Shasta County – Live
 - i. Tehama – Live
 2. Megabyte looking to add additional document types
8. Committee Reports
 - a. County Certification Policies and Procedures Committee – T. Williamson –Chair
 - b. Technical Standards Committee – B. Zamora Chair
9. Continuing Business
 - a. Unified MOU process overview and update – P. Honny
 - b. Grant Program update – P. Honny
 - c. DOJ Regulation process update – P. Honny
 - d. CeRTNA General Counsel update – P. Honny
10. New Business
 - a. Board Member attendance via teleconference – P. Honny
 - i. Directed to put in place per Browns Act
11. Board of Directors
 - a. Presentation of Resolution to William “Bill” Schultz in recognition of his service to CERTNA as a Member of the Board of Directors (6/2010-12/2018) - Chair
12. Adjourn 11:25 a.m.