

Draft Minutes of CeRTNA Board of Directors Regular Meeting Notice and Agenda

Board of Directors

Sheri Thomas, Chair, Santa Cruz County
Janelle Horne, Member, El Dorado County
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

KERN COUNTY ASSESSOR'S OFFICE

1115 Truxtun Ave
3rd Floor Assessor's Office Administration Conference Room
Bakersfield, CA 93301

CeRTNA Staff

Richard Sherman, CeRTNA Executive Director
Greg Dapkus, CeRTNA Technical Director
Karina Moreno, CeRTNA Business Manager, Kern County
Nubia Goldstein, White Brenner LLP, CeRTNA General Counsel

PUBLIC SESSION

9:00 A.M. - CONVENE MEETING OF THE BOARD OF DIRECTORS

Call to order

Board of Directors Roll Call

Carol Sutherland, Alternate Chair, Santa Cruz County
Laura Avila, Vice Chair, Kern County
Catrina Christensen, Alternate Member, El Dorado County

Presentation of the Agenda- None

Public Comment- None

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon at one time under **ACTION ON CONSENT CALENDAR** unless the Board directs that an item be held for further discussion under **DEFERRED ITEMS**. Persons wishing to address consent items or have them held for further discussion, continued, or taken off calendar, should address the Board under **ACTION ON CONSENT CALENDAR**.

Action on consent calendar- No items

Deferred items- No items

DISCUSSION CALENDAR

General Administration

Review and Approve minutes from previous meeting.

Special Meeting 10/15/2025

A motion was made by Alternate Member Christensen to approve minutes from the Special Meeting 10/15/2025. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye

Adopt date, hour, and place of next regular Board meeting.

Wednesday, 04/08/2026 – 9:00 am – Santa Cruz County

A motion was made by Vice Chair Avila to adopt the date and location of next regular Board meeting on 04/08/2026 in Santa Cruz County. The motion was seconded Alternate Member Christensen, roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
Kern County – Aye
El Dorado - Aye

Status of employment vacancies and retention efforts in accordance with AB 2561.

Current Vacancies = None

CeRTNA provides a flexible work environment with growth opportunities and a work-life balance in a culture of trust.

Management

Review and Receive CeRTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

A motion was made by Alternate Member Christensen to receive the CeRTNA Financial Activity Reports. The motion was seconded by Vice Chair Avila; the roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye

Review and Approve Sierra County Grant Application - Richard Sherman, CeRTNA Executive Director and Heather Foster, Sierra County Clerk-Recorder/Registrar of Voters/Clerk of the Board of Supervisors

A motion was made by Alternate Member Christensen to approve Sierra County Grant Application. The motion was seconded by Vice Chair Avila; the roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye

Review/Update 24-002 CeRTNA Reserve Policy - Richard Sherman, CeRTNA Executive Director

A motion was made by Vice Chair Avila to update 24-002 CeRTNA Reserve Policy. The motion was seconded by Alternate Member Christensen; the roll call vote was taken and the motion passed with a 3-0-0 vote.

Santa Cruz County – Aye
El Dorado - Aye
Kern County – Aye

Report on ERDS implementation process – Richard Sherman, CeRTNA Executive Director
and Greg Dapkus, CeRTNA Technical Director

Alameda County – Client
G2G – Live
ERDS – Live

Alpine County – Client
G2G – 2025
ERDS – 2025- Moving Forward with MOUs and Grant Application

Butte County – Client
G2G – Live
ERDS – Live

Calaveras County – Client
G2G – Live
ERDS – Live

Colusa County
G2G – 2025-26
ERDS – 2025-26 Grant Application Client, BOS APPROVAL Resolution Adopted

Del Norte County – Client
G2G – 2026-27
ERDS – 2025-27

El Dorado County – Board of Directors
G2G – Live
ERDS – Live

Glenn County – Client
G2G – Live
ERDS –Live

Humboldt County – Client
G2G – Live
ERDS – Live

Inyo County – Client
G2G –Live
ERDS – Live

Kern County – Board of Directors
G2G – Live
ERDS – Live

Lake County – Client
G2G – 2026 Q2
ERDS – LIVE

Madera County – Client
G2G – Live
ERDS – Live

Mariposa County – Client
G2G – 2026-27
ERDS – 2026-27

Mendocino – Client
G2G – 2026-27
ERDS – 2026-27 Delayed by Special Election Nov 25

Modoc County – Client
G2G – Live
ERDS – Live

Mono County - Client
G2G – Live
ERDS – Live

Monterey County – Client
G2G – Live
ERDS – Live

Napa County – Client
G2G – Live
ERDS – Live

Placer County – Client
G2G – Live
ERDS – Live

Plumas – Client
G2G – Live
ERDS – Live

Sacramento County – G2G Only
G2G – Live

San Francisco County - Client
G2G – Live
ERDS – Live

San Luis Obispo – Client
G2G – Live
ERDS – Live

Santa Cruz County – Board of Directors
G2G – Live
ERDS – Live

Sierra County – Client
G2G – 2026-27
ERDS – 2026-27 BOS Resolution and DOJ Letter of Intent *Approved grant 1/14/26*

Siskiyou – Client
G2G – 2026-27
ERDS – 2026-27

Sonoma County – Client
G2G - Live
ERDS – Live

Stanislaus – Client
G2G – Live
ERDS – Live

Tehama County – Client
G2G – Live
ERDS – Live

Tuolumne County – Client
G2G – Live
ERDS – Live

Yolo County – Client
G2G – Live
ERDS – Live

Yuba County – Client
G2G – Live
ERDS – Live

Update on G2G Submitters process – Greg Dapkus, CeRTNA Technical Director

Employment Development Department (EDD)

CA Department of Tax and Fee Administration (CDTFA)

Franchise Tax Board (FTB) **ready to start moving forward w/ missing counties*

Department of Child Support Services (DCSS)

Megabyte Systems

Continuing Business

Submitter Audit - Richard Sherman, CeRTNA Executive Director- **Notices were sent out.*

New Business

Form 700 - Richard Sherman, CeRTNA Executive Director

- *Will send out reminders, due 4/1/26.*

EDD Contract Renewal - Richard Sherman, CeRTNA Executive Director

- *\$0.85 rate, 3-year contract.*

Update Rollback January 05, 2026 - Richard Sherman, CeRTNA Executive Director and Greg Dapkus, CeRTNA Technical Director

Simplifile Automated MOU Process – Greg Dapkus, CeRTNA Technical Director

Trusted System - Richard Sherman, CeRTNA Executive Director and Greg Dapkus, CeRTNA Technical Director

- *Board would like Rich & Greg to report any/all findings at the April meeting.*

Board of Directors- None

Adjourn- 9:51am