

**CALIFORNIA ELECTRONIC RECORDING TRANSACTION NETWORK
AUTHORITY**

CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the **California Electronic Recording Transaction Network Authority (Authority)**.

Individuals holding designated positions shall file their statements of economic interests with the **Authority**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) Upon receipt of the original statements, the **Authority** shall make and retain copies and forward the originals to the **Fair Political Practices Commission**. All original statements will be retained by the **Fair Political Practices Commission**.

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**APPENDIX A
DESIGNATED POSITIONS**

<u>Designated Positions</u>	<u>Assigned Disclosure Category</u>
Members of the Board of Directors	1, 2
Alternate Members of the Board of Directors	1, 2
Executive Director	1, 2
General Counsel	1
Consultant	*

* Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

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APPENDIX B

DISLCOSURE CATEGORIES

Disclosure Category 1

All interests in real property located in whole or in part within the boundaries of the Authority or within two miles of the Authority as well as sources of income, including gifts, loans, and travel payments, derived from, or investments and business positions in, business entities which engage in land development, construction, or the acquisition, sale, lease or rental of real property, including, but not limited to, real estate firms, title companies, escrow companies, appraisal services, survey firms, engineering services and consulting firms.

Disclosure Category 2

All investments and business positions in business entities, and sources of income, including gifts, loans, and travel payments, from sources that provide services, supplies, materials, machinery or equipment of the type utilized by the Authority.

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CHANGE LOG:

05/08/24 Reviewed and approved as is by CeRTNA BOD. No changes.