

Draft Minutes of Proceedings for the CeRTNA Board of Directors  
Wednesday January 8<sup>th</sup> 2025

### **Board of Directors**

Sheri Thomas, Chair, Santa Cruz County  
Janelle Horne, Member, El Dorado County  
Laura Avila, Member, Kern County

CeRTNA Board of Directors meeting was held at:

### **Santa Cruz County Recorder's Office**

701 Ocean Street  
Redwood Conference Room, 5<sup>th</sup> Floor  
Santa Cruz, CA 95060

### **CeRTNA Staff**

Richard Sherman, CeRTNA Strategic Operations Director  
Greg Dapkus, CeRTNA Technical Director  
Karina Moreno, CeRTNA Business Manager, Kern County  
Nubia Goldstein, White Brenner LLP, CeRTNA General Counsel

## **PUBLIC SESSION**

### **10:00 A.M. - CONVENE MEETING OF THE BOARD OF DIRECTORS**

**Call to order-** The meeting was called to order by Alternate Chair Carol Sutherland @10:01 am.

#### **Board of Directors Roll Call**

Carol Sutherland, Alternate Chair, Santa Cruz County  
Laura Avila, Vice Chair, Kern County  
Janelle Horne, Member, El Dorado County

- **Presentation of the Agenda-** None
- **Public Comment-** None

## **CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted upon at one time under **ACTION ON CONSENT CALENDAR** unless the Board directs that an item be held for further discussion under **DEFERRED ITEMS**. Persons wishing to address consent items or have them held for further discussion, continued, or taken off calendar, should address the Board under **ACTION ON CONSENT CALENDAR**.

- **Action on consent calendar-** No items
- **Deferred items-** No items

## **DISCUSSION CALENDAR**

### **General Administration**

Review and Approve minutes from previous meeting.  
Regular Meeting 11/13/24

**A motion was made by Member Horne to approve minutes from the Regular Meeting 11/13/2024. The motion was seconded by Vice Chair Avila, roll call vote was taken and the motion passed with a 3-0-0 vote.**

Santa Cruz County – Aye  
El Dorado - Aye  
Kern County – Aye

Adopt date, hour and place of next regular Board meeting.  
Wednesday, 04/09/2025 – TBD. Defer to Item g. (b).

**A motion was made by Vice Chair Avila to adopt the 04/09/2025 regular meeting location to be held in El Dorado County in the Placerville office, Wednesday, 04/09/2025 at 9:00am. The motion was seconded Alternate Chair Sutherland, roll call vote was taken and the motion passed with a 3-0-0 vote.**

Santa Cruz County – Aye  
Kern County – Aye  
El Dorado - Aye

### **Management**

Review and Receive CeRTNA Financial Activity Reports – Karina Moreno, CeRTNA Business Manager

**A motion was made by Vice Chair Avila to receive the financial reports. The motion was seconded by Member Horne, roll call vote was taken and the motion passed with a 3-0-0 vote.**

Santa Cruz County – Aye  
Kern County – Aye  
El Dorado - Aye

Review and Adopt Resolution 2025-001 of the Board of Directors of the California Electronic Recording Transaction Network Authority Amending Bylaws to Reflect Amendment of the Frequency and Location of the Board of Directors Meetings - Richard Sherman,

**A motion was made by Member Horne to Adopt Resolution 2025-001 of the Board of Directors of the California Electronic Recording Transaction Network Authority Amending Bylaws to Reflect Amendment of the Frequency and Location of the Board of Directors Meetings. The motion was seconded by Vice Chair Avila, the roll call vote was taken and the motion passed with a 3-0-0 vote.**

Santa Cruz County – Aye  
El Dorado - Aye  
Kern County – Aye

Review and Approve Amended Bylaws - Richard Sherman, CeRTNA Executive Director  
For years 2024, 2025 & 2026

**A motion was made by Vice Chair Avila to Approve the Amended Bylaws.**  
**The motion was seconded by Member Horne, roll call vote was taken and**  
**the motion passed with a 3-0-0 vote.**

Santa Cruz County – Aye  
Kern County – Aye  
El Dorado - Aye

Review SDI Benefits – Carol Sutherland, CeRTNA Alternate Chair  
**Discussion of SDI Benefits**

Report on ERDS implementation process – Richard Sherman, CeRTNA Executive Director and Greg Dapkus, CeRTNA Technical Director

Alameda County – Client  
G2G – Live  
ERDS – Live

Alpine County – Client  
1. G2G – 2025  
2. ERDS – 2025-Moving Forward with MOUs and Grant Application

Butte County – Client  
G2G – Live  
ERDS – Live

Calaveras County – Client  
G2G – Live  
ERDS – Live

Colusa County  
1. G2G – 2025-26  
2. ERDS – 2025-26 Grant Application Client

Del Norte County – Client  
1. G2G – 2025-26  
2. ERDS – 2025-26 Paused

El Dorado County – Board of Directors  
G2G – Live  
ERDS – Live

Glenn County – Client  
G2G – Live  
ERDS –Live

Humboldt County – Client  
G2G – Live  
ERDS – Live

Inyo County – Client  
G2G – 2024 In Progress  
ERDS – Live

Kern County – Board of Directors  
G2G – Live  
ERDS – Live

Lake County – Client  
1. G2G – 2025 Q1  
2. ERDS – 2025 Q1

Madera County – Client  
G2G – Live  
ERDS – Live

**Mendocino – Client**  
**G2G – 2025 - In Progress**  
**ERDS – 2025 – ERDS User Approved, Audit 1st Quarter 2025**

**Modoc County – Client**  
**G2G – Live**  
**ERDS – Live**

**Mono County - Client**  
**G2G – Live**  
**ERDS – Live**

**Monterey County – Client**  
**G2G – Live**  
**ERDS – Live**

**Napa County – Client**  
**G2G – Live**  
**ERDS – Live**

**Placer County – Client**  
**G2G – Live**  
**ERDS – Live**

**Plumas – Client**  
**G2G – Live**  
**ERDS – Live**

**Sacramento County – G2G Only**  
**G2G – Live**

**San Francisco County - Client**  
**G2G – Live**  
**ERDS – Live**

**San Luis Obispo – Client**  
**G2G – Live**  
**ERDS – Live**

**Santa Cruz County – Board of Directors**  
**G2G – Live**  
**ERDS – Live**

**Siskiyou – Client**  
**1. G2G – 2025-26**  
**2. ERDS – 2025-26 Office Reorganization**

**Sonoma County – Client**  
**G2G - Live**  
**ERDS – Live**

**Stanislaus – Client**  
**G2G – Live**  
**ERDS – Live**

**Tehama County – Client**  
**G2G – Live**  
**ERDS – Live**

**Tuolumne County – Client**  
**G2G – Live**  
**ERDS – Live**

**Yolo County – Client**  
**G2G – Live**  
**ERDS – Live**

**Yuba County – Client**  
**G2G – Live**  
**ERDS – Live**

Update on G2G Submitters process – Greg Dapkus, CeRTNA Technical Director

- Employment Development Department (EDD)
- CA Department of Tax and Fee Administration (CDTFA)
- Franchise Tax Board (FTB)
- Department of Child Support Services (DCSS)
- Megabyte Systems

**Continuing Business-** none

**New Business**

Form 700 filed directly with the FPPC - Richard Sherman, CeRTNA Executive Director

Partner Group Meeting 01/16/24 at 1pm PST - Richard Sherman,  
CeRTNA Executive Director

GovAI Coalition Update - Greg Dapkus, CeRTNA Technical Director

Zero Trust / CISA– Greg Dapkus, CeRTNA Technical Director

Off-Site Dedicated Back-Up– Greg Dapkus, CeRTNA Technical Director

**Board of Directors**

- None

**Adjourn-** 10:48am